



# Monmouth County Homeless System Collaborative

## Executive Committee

January 5<sup>th</sup>, 2022

### Agenda

- I. Introduction
- II. Public Participation- vote to open to the public- Alan made a motion to open, Laura made a second; all in favor. No public comment. Mark made a motion to close, Kim made a second; all in favor.
- III. Approval of September meeting minutes- Kim made a motion; Alan F. made a second; all in favor.
- IV. New Business/Discussion
  - a. Diversion- Geleen Donovan FP of Union County
  - b. CARES Act Funding
    - i. ESG & ESG-CV
      1. CV-Laura reports that all funds must be spent by September and 80% by March 31<sup>st</sup>. Laura stated they have spent 44% to date and requested that all agencies submit spend down reports.
      2. ESG 2022- have not received allocation for the 2022 funding as of yet
    - ii. CDBG-CV
    - iii. Dept of Treasury/ERAP- Nicole reports as of November 30<sup>th</sup> 13.4 million dollars have been expended. 10.9 million was direct financial assistance to households; 1.1 million was used for housing stability; and 1.3 million was used for administrative costs. Hosted an Emergency Assistance week and deployed social workers into the community with laptops to complete applications, the event was very successful. The marketing around the event raised awareness as well and there was a significant increase in applications received. Aiming to target another event to high rental areas that have low application rates for the new year. Monmouth County has met and exceeded every federal benchmark for spending the funds.
    - iv. HOME- Laura stated they have some ideas for utilizing this funding and will be working to finalize the plans and will be meeting soon. HSC members will be involved in this meeting.
    - v. DCA- EHV- 250 applications; 50 approved; 3 housed
  - c. Landlord/Tenant Updates
    - i. The moratorium has ended and landlord tenant cases are being seen. Tenants are being locked out and when they request additional time the courts are only awarding a week to ten days. There is a backlog so if there are new cases being filed for

eviction it will be about 2-3 months until these cases are heard. Many of the people being locked out right now are people that owed rent prior to March of 2020 or persons that were pending eviction in 2020 for reasons other than rental arrears such as destruction of property, etc.

- d. Shelter Updates
  - i. Peter Boynton reports the current issue is dealing with the Omicron wave. They are working diligently to identify whether individuals are vaccinated and trying to coordinate vaccinations for those coming into the shelters. Peter states they don't expect to need to utilize isolation/quarantine and are currently working at 50% capacity due to this. They have had a lot of success with making permanent placements for some in the shelter at this time which has made them able to keep capacity lower.
  - ii. Christine Aumack reports Linkages has 3 openings but they have 4 families pending and will likely be full by the end of the day. Continuing to work with families to make those permanent placements.
- e. Code Blue Updates- Mike Oppegaard reports there have been 9 Code Blue alerts this year. Working well with existing and new motel partners. Mike reports there has only been one issue at one motel and it was due to an issue with 211/law enforcement agency about the Code Blue process and that has since been solved. Law enforcement agencies have the ability to make placements for Code Blue persons and hospitals also have the ability to coordinate with 211 to make placements if someone is homeless and being discharged. Wendy offered to assist Mike in helping to coordinate a meeting with HMMH-Riverview medical center to address this specific issue and to educate the hospital system about Code Blue protocols. Mike reports he will send a report to Kathy tomorrow with specific data for the season, but is able to report that there is a lot of new consumers in Code Blue this year and names they have not seen previously.

## V. Reports

- a. CLPD Project- Kasey reported the Advisory Board met yesterday and discussed the 2022 monitoring materials and the need to add evaluation of racial equity in program implementation. A draft has been created and Kasey will be working with her team to implement any suggestions other Advisory Boards Monarch is working with have made and will create a draft to present the funding review committee in the next few weeks. Kathy and Kasey will coordinate a meeting with the funding review committee to update and approve materials with a goal of having a monitoring process during the month of February.
- b. HUD NOFO
  - i. 2022 focus and monitoring process
- c. Centralized Intake
  - i. Christine reported for December they had 109 walk ins and that is the highest number since February 202. Staff are working on follow ups with code blue. EA regulations are all back in place and the suspensions due to COVID are no longer

eligible so social services will be working with those cases to identify other placements and divert those cases from being closed. There has also been a lot of issue with staffing due to COVID and the team has been adjusting to meet the needs of the community with limited staff.

- d. Housing Navigator Agency
  - i. Wendy reported they admitted 104 and discharged 54 with 13 housed; 1357 clients in December; Oct-Nov there were 50 outreaches. Steve and Ewa met with Keller Williams on Dec 22<sup>nd</sup> and aim to MOU in place this week.
  
- e. Sub-committees
  - i. Permanent Housing- scheduling a meeting for February 2<sup>nd</sup>.
  - ii. PIT/PHC- no PHC events this year due to COVID. It is 1/26/22 and will extend for 1 week.
  - iii. Case Management- next meeting is January 12<sup>th</sup>
  - iv. Veteran's- the new PH in Tinton Falls should be full by the end of the month; the sub committee is being scheduled for the end of the month as it currently on MLK and Mark is working to reschedule the following Monday.
  - v. Coordinated Systems- will meet in the next month and will be discussing a strategy for implementing a diversion program/plan in Monmouth County. Will aim to prepare a report for the executives at their next meeting in March.

- VI. Agency Updates
- VII. Adjournment

**Next Meeting – March 1<sup>st</sup>, 9am-11am**

**CEAS/General Membership Meeting – February 1<sup>st</sup>, 10am – 12pm**

GotoWebinar link will be provided prior to the meeting



# Monmouth County Homeless System Collaborative

## Executive Committee

March 1<sup>st</sup>, 2022

## Meeting Minutes

- I. Introduction
- II. Approval of January meeting minutes-Mark made a motion, Paul made a second; all in favor
- III. New Business/Discussion
  - a. CARES Act Funding
    - i. ESG & ESG-CV- Laura reported she has not received 2022 ESG, CDBG, or HOME allocation amounts to date. ESG CV money has been 54% expended and need to expend 80% by September.
    - ii. CDBG-CV
    - iii. HOME- application is open, she does not have a report on progress to date. Her office is working on submitting the allocation plan to HUD.
    - iv. Dept of Treasury/ERAP- Kathy reported there was another ERAP week last week (high renters, low application municipalities). Approximately \$13 million has been approved in funding with \$11 million paid out. There has been money granted to community agencies to provide services, utility assistance. ERAP 2 money does not have to be expended until 2025. Human Services is working to expend all funds allocated to Monmouth County and has been working with community advocates and other agencies in planning efforts.
    - v. DCA- EHV- 248 applications, about 90 approved. They have subcontracted with a realtor to assist with housing search. Presently having significant issues with lease up. A draft of a letter to be sent to DCA has been provided to the Exec committee. The HSC is advocating for DCA to provide extensions to households approaching the housing search deadline due to the nature of the market, improve communication and support for approved households, and utilize the 120% threshold for FMR.
  - b. Landlord/Tenant Updates- Alicia gave an update. The courts are moving forward with evictions and are starting to see cases where the January and February 2022 rent payments are due. The judge is postponing if tenants have applied for rental assistance to cover the months they have missed payments. CARC received a grant to station someone at the court house to help with eviction diversion. Social services has a worker that also can assist with prevention and they are working virtually with the courts.

- c. Shelter Updates- Peter provided an update working on a medicine assistance program. The shelter has been at 80% capacity and part of that has been because they have funding for housing assistance and have had success in housing people from the shelter.
- d. Code Blue Updates- Scott Nielson gave an update on Code Blue. Currently in a Code Blue, at the height of Code Blue were serving 55 people. They have added a motel to the Code Blue process but also lost one in the last month. They are looking at improvements for access to Code Blue and to make it more efficient for next season.

#### IV. Reports

- a. CLPD Project- Kasey provided an update stating the Advisory Board has strong and consistent members that are actively integrating into all CoC meetings. They have been working on learning the CoC funding process and provided some updates and guidance for the local selection material development.
- b. Data Governance- Kasey presented a current data flow chart and discussed goals for improving data governance to work on through 2022. Goal: To move towards a data driven planning process and to build reliable datasets that present more accurate and comprehensive understanding of community needs.
- c. HUD- SPMs and LSA were submitted in February. SPM data was presented to the committee.
- d. Centralized Intake- Melissa reports continuing to see an increase in clients. 172 in the month of February were seen through social services.
- e. Housing Navigator Agency- Ewa reported that in 2021 520 admissions, 277 outreaches, 46 chronic at time of onset, 165 were housed; currently 584 on waitlist, 72 are chronically homeless
- f. Sub-committees
  - i. Permanent Housing- met and discussed barriers with housing search and issues with lease up in regards to EHV. Discussed possible landlord incentives program, municipalities that have not fulfilled their affordable housing obligation and opportunities to expand affordable housing development.
  - ii. Coordinated Systems- met to discuss diversion and learned most agencies are doing some form of diversion already. Landlord incentives became a topic at this meeting as well. Kathy reviewed ERAP guidelines to determine if we could utilize funding to put a program together. Smaller planning committee met in regards to landlord incentives as well.
  - iii. PIT/PHC- no update
  - iv. Case Management- no update
  - v. Veteran's – meeting this month, last month's meeting was cancelled.

V. Agency Updates

VI. Public Participation- no public in attendance.

VII. Adjournment

Next Meeting – May 3<sup>rd</sup>, 9am-11am

CEAS/General Membership Meeting – **April 5<sup>th</sup>, 10am – 12pm**

GotoWebinar link will be provided prior to the meeting



# Monmouth County Homeless System Collaborative

## Executive Committee

May 3<sup>rd</sup>, 2022

### Agenda

- I. Introduction
- II. Approval of March meeting minutes- Kim made a motion, Mark made a second; all in favor
- III. New Business/Discussion
  - a. HMFA
    - i. Data Quality- LSA- Candy indicated that the LSA was submitted to HUD and pulls directly from a number of data points in the HMIS system. There were data quality issues with bed inventories and RRH move in dates that effected the LSA error report and continue to effect the system. HMFA and Monarch are working together to identify the issues and working with agencies to correct the problems.
  - b. CARES Act Funding
    - i. ESG & ESG-CV- waiting on grant amounts for 2022 but should hear from them by mid May. ESG-CV has had an extension for a year to draw down funds now until Sept 2023.
    - ii. CDBG-CV- still funding non-profits and more small businesses
    - iii. HOME- HOME ARP funding has been awarded to 9 permanent housing projects around 36 additional units to the system. The agencies have 8 years to spend the money, but the plans seem to be further along; Laura's estimate is 20 units in about 2 years.
    - iv. Dept of Treasury/ERAP- Kathy and Nicole reported \$200,000 was allocated to CARC to start a Diversion program. Nicole reported all ERAP funds are fully obligated as of April 30<sup>th</sup>, the county requested additional funds from the federal government and will review existing applications and reopen the portal if that comes through.
    - v. DCA- EHV- submitted 243 applications; 146 accepted; 36 denied; 16 wait listed; 12 in second review; 11 pending documentation; 25 unknown status; 28 have moved into housing; in need of one bedroom units
      1. Advocacy Efforts- Kasey reported that DCA responded to the letter and has offered housing search extensions, FMR up 120% and landlord incentives for the EHV program recipients.
  - c. Landlord/Tenant Updates- Alicia reports the judges have been offering 2 week extensions for those with pending applications with ERAP or another program to prevent eviction. ERAP portal closing will likely effect the eviction numbers but that has yet to be seen.

- d. Shelter Updates- Peter reported operating at around 11/16 beds occupied. Seeing a dramatic increase in persons with cars and jobs that are coming to the shelter. Peter reported they even had to put people on waiting lists for a time while they were fully occupied. They have had some success in moving people on to affordable units out of county. Melissa reported Linkages is full right now and took in an additional 20 persons last week. Right now they have 204 placements through EA and they had to put people on a waitlist as they had all motels and rooming houses were full. They are working on engaging with more motels to increase beds.
- e. Code Blue Updates- 7 Code Blue full occurrences (blocks of days) in the last 80 days, serving 48 persons on the highest acuity date. Code Blue billing has been taking up the majority of time for coordination so working on making the billing process more efficient.

#### IV. Reports

- a. PIT preliminary data- Kasey presented the data which reflected an increase in the sheltered homeless numbers.
- b. HIC breakdowns
- c. HUD NOFO
  - i. 2021 Awards
  - ii. 2022 local selection process- Kasey reported the local selection materials are in development and will be presented for review and adoption to the review committee within the next two weeks.
- d. Centralized Intake- Melissa reports DFD has put EA terminations on hold again for several months.
- e. Housing Navigator Agency
  - i. 2021 Outcomes
- f. Sub-committees
  - i. Permanent Housing- working to reengage the PHAs
  - ii. PIT/PHC
  - iii. Case Management
  - iv. Veteran's – identified two new Veteran's last month and housed one; next meeting is May 16th

#### V. Agency Updates

- a. SVDP reports they recently collaborated on a client who was a young father living in a rooming house and was pending eviction and had partial custody of young son. SVDP was able to get the funding to prevention and assistance from SJLS they were able to stabilize his housing and he was able to get a job the following week.
- b. NJHMFA still have have mortgage assistance funds for residents facing foreclosure due to COVID. <https://nj.gov/dca/hmfa/erma/hub/index.shtml>
- c. Alan Ferraro reported that he is working on funding through DOE to collaborate with the schools and homeless service systems

#### VI. Public Participation

#### VII. Adjournment

**Next Meeting – July 12<sup>th</sup>, 9am-11am**



CEAS/General Membership Meeting – **October 4<sup>th</sup>, 10am - 12pm**

GotoWebinar link will be provided prior to the meeting



# Monmouth County Homeless System Collaborative

## Executive Committee

July 12<sup>th</sup>, 2022

### Agenda

- I. Introduction
- II. Approval of May meeting minutes- Mark made a motion, Paul made a second; all in favor
- III. New Business/Discussion
  - a. Covenant House- Robert Hayes
  - b. Membership- Randi Moore has been nominated for the Executive Committee by Tim Hearne. Kathy will send Randi's resume to the full committee to vote and approve digitally.
  - c. Mission Statement Update- Kathy provided two minor updates to the mission/vision statements to recognize not only working to end homelessness but also to advocate more for affordable housing. Ana made a motion to accept the changes, Wendy made a second, all in favor.
  - d. CARES Act Funding
    - i. ESG & ESG-CV- CV was extended another year; 71% has been expended already. The office is getting ready to allocate and spend the regular dollars by Sept.
    - ii. CDBG-CV- working to get this money out within the next few weeks and is having another application process for the CV 2 pot of money.
    - iii. HOME- Marisa is working to finalize the plan; 10 projects have come through and the HOME funding will go to fund 4 of the units in each project.
    - iv. Dept of Treasury/ERAP- the funding has been on pause as the funds are fully obligated. The county did request more funds from the Dept of the Treasury and solax is continuing to accept and monitor applications/calls about funding.
    - v. DCA- EHV- see Ewa's Q2 report attached
    - vi. County Funding- issued ARP money of \$23 million to non-profits in the community; working on a number of other projects including development of a school for youth with autism that age out of school and would give them an opportunity to go to school and continue having that structure/productivity
  - e. Landlord/Tenant Updates- Alicia reported the biggest issue right now is that if there is a pending obligation the judge would put a stay on for the eviction for 60 days, but that has diminished to 30 days. Now when it is beyond the 60 days the judge is asking for updated information or extenuating circumstances to continue to stay the eviction. If these are not approved or documentation provided within

a week the judge is ruling in favor of the landlord. Then there is about a week to ten days until lock out.

- f. Shelter Updates- Peter reported shelter utilization has been around 80%, which he reports is the goal to allow for fluctuation between male/female. AHA has been using ERAP funding to help transition those with resources or working to transition to permanent housing. Peter has highlighted the opportunity to make relationships with new landlords- new to the area and renting, and has been able to leverage ERAP to help facilitate people into the housing.
  - i. Melissa reported Linkages and EA are full to capacity- motels, rooming houses have waitlists.
- g. PIT update
  - i. PHC/2023 planning- will begin this Fall, Kathy reports they will consider going back to hosting in person PHC events, more strategic to outreach the literally homeless.
- h. HUD NOFO
  - i. 2022 Review process- Kasey reports the review committee meets next week to score renewal applications, new applications and final ranking cannot be completed until the NOFO is released.

#### IV. Reports

- a. Centralized Intake-142 clients came in last month and 10 were placed. Over 500 calls came in in June as well. DFD reversed the ruling on EA extensions from March 2020-December 2021 and now all the people in placements will be terminated as they will be above their "lifetime limits".
- b. Housing Navigator Agency- see Q2 report attached; working with realtor (Jay) to engage and educate other realtors and landlords to expand the network of landlords to work with the vouchers. There has been some struggle due to the market right now, but there has been some success in housing a number of people through this process.
- c. Sub-committees
  - i. Coordinated Systems- next meeting July 19<sup>th</sup> at 10am, will work to develop a 'sustainability plan' to present to the Exec committee
  - ii. Case Management- continues to meet monthly, actively trying to fill two staffing vacancies and have identified a couple of promising candidates
  - iii. Veteran's- Mark reports the subcommittee did not meet last month but will be meeting next Monday at 2pm.

#### V. Agency Updates

- a. Joan reports she has been seeing an increase in adults with cognitive issues and has been trying to work with DDD. APS has not been assisting with anyone that is homeless.
- b. Nicole reported Hope Sheds Light and New Hope have funding for sober living and can help support security deposits.
- c. Alan Tedesco reports

#### VI. Public Participation- open for public comment- motion made by Mark, Laura made a second; all in favor; no public comment; Wendy made a motion to

close public comment, Paul made a second; all in favor public comment closed.

VII. Adjournment

Next Meeting – **Sept 7<sup>th</sup>, 9am-11am**

CEAS/General Membership Meeting – **October 4<sup>th</sup>, 10am – 12pm**



# Monmouth County Homeless System Collaborative

## Executive Committee November 1st, 2022 Meeting Minutes

- I. Introduction
  - a. Meghan Bennett, Nicole Cyr, Mark Harding, Paul McEvily, Randi Moore, Michael Callahan, Melissa Campbell, Darcy Dobens, Stephanie Cervino, Ewa Farry, Alicia Williams, Joan Mandel, Laura Kirby, Alan Ferraro, Heather Barton, Katrina Hawkins, Jazmen Brit, Tim Hearne, Kathy Weir, Kasey Vienckowski
- II. Approval of July meeting minutes- motion by Peter Boynton, Mark Harding made a second, all in favor
- III. New Business/Discussion
  - a. OHP- Michael Callahan-Michael presented about new funding opportunity for outreach in Monmouth County. The RFP is out right now, next TA session is Nov 9<sup>th</sup> 9:30am.
  - b. CARES Act Funding
    - i. Community Development- ESG, CDBG, HOME- Laura reports ESG-CV has met their targets for spending down ESG-CV funds, HOME plan is out for public comment, and CDBG-CV is still accepting applications for small businesses.
    - ii. Dept of Treasury/ERAP- CARC has funding for the mediation through the courts, Monmouth County received some more reallocated funds to spend down, but not nearly the allocation they saw through the first two rounds.
    - iii. DCA- EHV- 167 approved households, about 76 still outstanding, 43 were just submitted. About 60 households were moved into units.
    - iv. SSH- received 2023 amounts, same as 2022. Review committee met and allocated the funding, announcements to go out soon. The 2022 money is almost entirely spent down as of today.
  - c. Landlord/Tenant Updates- Alicia reports there are a lot of evictions being processed, more than she has ever seen. Alicia reports the majority from 2022 rents and are not eligible for assistance. Tenants reaching out not understanding how landlords can accept payments and then move forward with evictions. Alicia reported that landlords are filing for payments moving forward on rents not being paid in the present.
  - d. Shelter Updates- Peter reports seeing people ages 18-77 with ages 29,50,52 being the majority; 39 female, 80 male; 120 unique individuals this year; 90 people having favorable discharges. Peter reports he also has met with corrections to dispel the myth that reentry population is ineligible for shelter services. Peter asked the committee to invite her to the next executive committee meeting to

discuss and coordinate better with reentry. Tim agreed this was critical and Kathy will reach out with the invite.

- i. Melissa reported Linkages currently has 20 families in placement with 5 openings, 3 families are pending move in this week.
- ii. Joan reports EHAP will be opening overnight shelter on December 1<sup>st</sup> and will be taking 12 men.

#### IV. Reports

- a. PIT update
  - i. PHC/2023 planning- Kathy reported she is attending Monarch's PIT coordinator meeting tomorrow and will be scheduling a local planning meeting after to discuss how Monmouth will conduct PIT.
- b. HUD NOFO
  - i. 2022 Debrief- Kasey reported on the process this year and ability of committee to submit a week early. Two programs- housing navigation expansion and PSH healthcare and housing bonus with Habcore. This collaborative effort will hopefully make Monmouth more competitive to receive Tier 2 funding this year.
  - ii. Site Monitorings- scheduled throughout November and December, results will be available by the new year.
  - iii. SPM/LSA due dates- SPM due Feb 28<sup>th</sup>, 2023 and LSA January 11<sup>th</sup>; Kasey will be working to complete and clean up data the next few months.
- c. Centralized Intake
- d. Housing Navigator Agency- Ewa reported on the last quarter housing navigation received 196 referrals, admitted 197, 20 were CH, 38 housed- 20 housed with subsidy, 17 housed without assistance, 1 temporarily housed
- e. Sub-committees
  - i. Coordinated Systems
    1. System Issues Summary- Jazmin presented attached summary to the Exec committee. Some of these issues will be brought up with OHP office and developers meeting to be scheduled.
  - ii. Case Management- meeting monthly, next meeting is Nov 9<sup>th</sup> at 130pm.
  - iii. Veteran's- met on Oct 17<sup>th</sup>, 5 new Veteran's were identified and 3 were housed, currently meeting 2/4 benchmarks for ending Veterans homelessness.

#### V. Agency Updates

VI. Public Participation- Peter made a motion, Alan made a second to open for public participation; no comments; Peter made a motion to close, Darcy made a second, all in favor.

#### VII. Adjournment

**Next Meeting – January 4<sup>th</sup>, 9am-11am**

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_Sek7hRqdQC6G84O5tmBXrw](https://us02web.zoom.us/webinar/register/WN_Sek7hRqdQC6G84O5tmBXrw)

CEAS/General Membership Meeting – **December 6<sup>th</sup>, 10am – 12pm**